

Minutes
Alberta Society of Dermatologists (ASD) Annual General Meeting
October 29, 2022
Westin Calgary Downtown

Attendees:

Zaki Taher (President and Chair), Susan Poelman, Catherine Zip, Gordon Searles, Matthew Karpman, Mike Kalisiak, Derek Woolner, Andrei Melitista, Danya Traboulsi, Ilya Shoimer.

Call to Order at 1:14pm

Item	Agenda	Discussion
1.	Approval of Agenda	<p>ACTION: email all members the list of sponsors so they can thank them for supporting the meeting.</p> <p>Meeting agenda was presented to the membership.</p> <p>Motion to approve the above-noted minutes moved by Gordon Searles. Seconded by Andrei.</p> <p>The motion carried.</p>
2.	Approval of minutes of the previous meeting	<p>Minutes from the October 2, 2021 ASD AGM were presented to the membership.</p> <p>Motion to approve the above-noted minutes moved by Catherine Zip. Seconded by Gordon Searles.</p> <p>The motion carried.</p>
3.	Business arising from the minutes	<p>Zaki Taher provided an overview of the discussion from the October 2021 as well as the special ASD meetings. Since those meetings, the following action items have been addressed:</p>

		<ul style="list-style-type: none"> • St. Arnaud Pinsent Steman were appointed as official auditors for the ASD since the last meeting <p>There were no questions from the membership.</p>
4.	Report of the President	<p>Zaki Taher provided a report on activities for the Society:</p> <ul style="list-style-type: none"> • Since the last Society meeting, there have been two meetings regarding the Hours of Work Study (April 2, 2022) and the AMA agreement (September 14, 2022) • 73% of the membership participated in the hours of work study <p>There was discussion regarding the engagement of Society and Section members in the meeting, in ASD activities, and in matters impacting the specialty:</p> <ul style="list-style-type: none"> • It was noted that the ASD doesn't necessarily function as a mechanism for block voting • The survey clearly showed that advocacy was a key priority for members • There are opportunities to get a consolidated view of the position of members, and data on member perspectives, so that the Society can better advocate for the profession • In future, with informing members as the goal, there would be value in sending out a brief consolidated summary of the discussions to the general membership to foster their engagement • There was also agreement that we should learn more from members about what 'advocacy' means to them, so that we can direct ASD activities appropriately • Regarding engagement in the meeting itself, members in attendance at the meeting felt strongly that moving to virtual or hybrid meetings would encourage better attendance <p>There were no further comments.</p>
5.	Report of the Secretary/Treasurer	<p>Susan Poelman provided the report of the Secretary-Treasurer:</p> <p>Treasurer's Report</p> <ul style="list-style-type: none"> • The 2021 financial statements are ready for approval

		<ul style="list-style-type: none"> ● Preparation of the 2022 financial statements is currently underway ● Reviewing the financial statements, you can see that we had an excess of \$23,448 last year and are sitting in a very positive position ● We have a bank balance of \$90,190.24 as of September 30, 2022 <p>Approval of Financial Statements</p> <ul style="list-style-type: none"> ● I would like to now ask for approval of the 2021 financial statements <p>Motion to approve the financial statements for the year ending July 31, 2021 moved by Gordon Searles. Seconded by Andrei Melitista.</p> <p>The motion carried.</p>
6.	Assignment of Accountants	<p>Susan suggested that the ASD appoint St. Arnaud Pinsent Steman (Pinsent Professional Corporation) as accounting firm charged with preparation of the 2023 ASD financial statements. St. Arnaud Pinsent Steman prepared our financial statements for 2021-2022 and it is recommended that we continue to work with them.</p> <p>Motion to approve the financial statements for the year ending July 31, 2021 moved by Mike Kalisiak. Seconded by Catherine Zip.</p> <p>The motion carried.</p>
7.	2022-23 Operating Budget Overview	<p>Susan presented the 2022-2023 operating budget:</p> <ul style="list-style-type: none"> ● Even with a 10% contingency, we will end up in a positive position at the end of the year. ● There is a slight increase in revenue based on increased industry support and a slight increase in members ● The importance of selecting Dermatology as your section affiliation when you renew with the AMA was highlighted. This has a direct impact on the number of people we can claim as

		<p>active members, and that translates into funding and visibility for the Section. If you do not select Dermatology, you are not considered an active voting member</p> <ul style="list-style-type: none"> ○ It was noted that increasing engagement by fostering an understanding of the value of the Society remains critical to getting member buy-in ○ This is a 'branding' problem in essence – members need to be reminded of what the ASD does for them and why it's important that they pay Section dues ● You'll see that there's also a slight increase in expenses because we're meeting in person this year as opposed to virtually and that we're accounting for a full year of BUKSA management services compared to the previous year ● Support from industry remains critical – without their support it would not be possible to have an in-person meeting <p>ACTION: Circulate a letter thanking industry for their support of the meeting and the Society via DocuSign</p> <p>Motion to approve the 2022-23 operating budget moved by Gordon Searles. Seconded by Danya Traboulsi.</p> <p>The motion carried.</p>
9.	New Business	<p>Member Engagement</p> <p>There was a discussion of the challenges with engagement, as well as opportunities to increase involvement, build in mechanisms for succession planning and transition, and grow recognition of the value of the Society and Section, as well as the work that they do for members.</p> <p>ACTION: Follow-up with the dermatologists who do not pay Section dues regarding membership, as well as the residents (future members) and those from the academic centers (start by working with the program directors); plan for a future meeting to be at one of the academic centers</p>

		ACTION: Send messaging to ASD members (those in attendance to help craft) to reiterate importance of attending the meeting, restate core values of the Society, try to generate engagement – remind ppl of what kind of value they get from their dues (stats behind fees)
10.	Call for Recess	A motion to recess the ASD AGM, to begin the AMA Section AGM
11.	Reconvene	Reconvene ASD AGM – No business to discuss
12.	Adjournment of ASD Annual Meeting	Motion to adjourn the ASD Annual General Meeting Moved by Mike Kalisiak. Seconded by Susan Poelman. The motion carried.